



The Trade Association for Financial Service Centers in Illinois

Dear Owner:

In order for your store to participate in the Cook County Vital Records Program you must fill out the enclosed affidavit. If you have more than one currency exchange we are asking that you make a copy of the affidavit for each Currency Exchange you wish to have participate in the program.

You must prepare a **new affidavit** for each store. Any affidavits previously submitted will not be adequate.

Currency Exchanges located outside of Cook County are invited to participate in this program as long as the Currency Exchange has a **fax machine** and has **daily UAS delivery**.

The affidavit(s) must be signed and returned to the Association office. Make sure each affidavit is notarized and contains your store's **FEIN/SSN and IL CORPORATE FILE NO.**

Complete and return the executed form(s) without delay. In order for your store(s) to participate under the contract the county must have a new affidavit for each store.

If you have any questions, call the Association office.

Sincerely,

CCEA



The Trade Association for Financial Service Centers in Illinois

AFFIDAVIT

As the undersigned affiant, being duly sworn on oath, and under penalty of perjury, I declare and state that I have personal knowledge of the facts and/or statements set forth herein and that all facts and/or statements provided by me are true to the best of my knowledge.

1. I _____, am the _____
(name) (title)
of _____ which
(entity)
owns and operates the _____
(name of currency exchange)
located at _____
(address)

2. On behalf of the above named entity, I hereby authorize the Community Currency Exchange Association of Illinois, Inc. (herein after "CCEA") to act as representative for the above named entity and contractually bind it to the Letter of Agreement entitled **LETTER OF AGREEMENT PROVIDING FOR OBTAINING VITAL RECORDS AT CERTAIN CURRENCY EXCHANGES** dated _____ by and between CCEA and the Cook County Clerk.

3. In doing so, I intend the above named entity to become a Participating Currency Exchange as defined in the Letter of Agreement.

4. I have read and am familiar with the Letter of Agreement and the above entity agrees to be bound to all of its terms and conditions.

5. I certify that the above named entity does not owe any delinquent taxes or fees to Cook County.

6. If the above named entity is a corporation, attached to this Affidavit is a current and correct copy of its Articles of Incorporation, including any amendments thereto, and a current Certificate of Good Standing issued by the Illinois Secretary of State or by another state if such entity is not incorporated in Illinois.

7. If the above named entity is a partnership, attached to this Affidavit is a current and correct copy of its partnership agreement and a current and correct copy of its assumed name certificate, if possible.



The Trade Association for Financial Service Centers in Illinois

BUSINESS NAME _____

ADDRESS _____

PHONE _____ FAX _____

FEIN/SSN _____

IL CORPORATE FILE NO. _____

COOK COUNTY BUSINESS REGISTRATION NO. _____

If a Corporation:

SIGNATURE OF PRESIDENT _____

ATTEST _____ (CORPORATE SECRETARY)

Subscribed and Sworn to
before me this _____ day
of _____, 20_____

My Commission Expires:

NOTARY PUBLIC (SEAL) _____

If a Partnership:

SIGNATURE OF PARTNER
AUTHORIZED TO EXECUTE
CONTRACTS ON BEHALF
OF PARTNERSHIP: _____

Subscribed and Sworn to
before me this _____ day
of _____, 20_____

My Commission Expires:

NOTARY PUBLIC (SEAL) _____

If a Sole Proprietor:

SOLE PROPRIETOR'S SIGNATURE _____

Subscribed and Sworn to
before me this _____ day
of _____, 20_____

My Commission Expires:

NOTARY PUBLIC (SEAL) _____